



**AIRCRAFT NOISE ABATEMENT CONSULTATIVE COMMITTEE
ANACC MINUTES**

Date: Thursday 6th December 2012
Time: 09.00 – 12.00
Location: The Renaissance Room - Twin Towns Resort

Present	<p>Brett Curtis (Chairman) Manager Operations and Standards - GCAPL Stacey Elliott Aviation Administration –GCAPL (Minutes) Rob Anderson Virgin Australia Ronni Hoskisson Tweed District Residents & Ratepayers Association – Proxy for Laurie Ganter Peter Barrett Tugun Progress Association Garth Threlfall Friends of Currumbin Lester Lewis Jetstar Martin Simpkins Airservices Australia Elissa Keenan Airservices Australia Fraser Hethorn Bilinga Neighbourhood Watch Group Jodie Bellchambers Proxy for Justine Elliot MP Wilf Ardill Tugun Village Community Centre Association Bill Pinkstone Banora Point & District Residents Association Brad Pearce Tweed Shire Council Geoff North General Aviation Representative</p>
Observers	<p>Pat Tate Banora Point & District Residents Association Peter Tillotson Banora Point Resident Karen Morrison Fingal Heads Community Association Dawn Walker Fingal Heads Community Association Helen Twohill Fingal Heads Community Association Dudley Horscroft Banora Point Resident Alana Reeves Gold Coast City Council Haydn Elliott Gold Coast City Council Hans Gorter Banora Point Resident Nancye Parker Banora Point Resident George Beattie Banora Point Resident Isabella Anderson University Student</p>
Apologies	<p>Laurie Ganter Tweed District Residents & Ratepayers Association Barry Jephcote SECCA Graham Quick Jetstar</p>



1. Welcome

Brett Curtis (Chairman) opened the meeting at 0910hrs and formally welcomed members and observers to the last ANACC meeting for 2012.

It was noted that two representatives from the Gold Coast City Council were in attendance as observers to determine who from GCCC would be appropriate to attend future ANACC meetings.

2. Apologies and Proxies

As recorded on the previous page.

3. Acceptance of Minutes of Previous ANACC Meeting

The ANACC - September 2012 Minutes were accepted.

Moved by Ronni Hoskisson
Seconded by Fraser Hethorn

4. Business Arising from Minutes

Item 1 – ANACC Northern Membership

The Chair apologised for the delay on actioning this item. This item will be actioned in the New Year.

- **ITEM OPEN**

Item 2 – ANACC Members Section Online

As noted at the September ANACC meeting, this item will be placed on hold until the TOR Review is finalised.

- **ITEM OPEN**

Item 3 – Run Up Bay to be placed on the GACC Agenda

This item is on the GACC Agenda. A proposed location on TWY Hotel was sent through to CASA for review, CASA has responded with an approval. A Run Up Bay to be installed along TWY Hotel. A copy of the location of the Run Up Bay will be sent to the committee, installation will coincide with asphalt repair works. The proposed completion date is early February 2013.

- **ITEM OPEN**

Item 4 – Webtrak My Neighbourhood

This item to remain open so that ASA can keep the committee informed and updated on the progress of Webtrak.

Elissa Keenan advised that Sydney Airport will be the first to receive Webtrak (in early-mid 2013), there is no timeline established for Gold Coast Airport to date.



A link to Webtrak for Sydney Airport will be sent out to the committee members once complete for their reference.

- **ITEM OPEN**

Item 5 - Sub Committee Report & TOR Review

The proposed changes to the TOR were sent to the committee on the 20th September and were also attached to the September ANACC minutes. Item discussed as part of main agenda item.

- **ITEM CLOSED**

Item 6 – Curfew Enquiry

The General Manager of Aviation Environmental within the Department of Infrastructure is responsible for the management of Commonwealth legislated curfews of 4 specific airports within Australia including Gold Coast Airport. The chair has obtained the contact details of the General Manager of Aviation Environmental and will circulate to the committee for their reference.

- **ITEM CLOSED**

Item 7– Noise Monitoring Units (EMU)

This action item was for the committee members to send recommendations to the Chair on locations of the temporary EMU, the Chair advised that submissions have been received on recommended suburbs and general locations.

Recommendations are still encouraged and to be received by the next meeting; ASA will provide advice prior to the programming of the short-term monitoring units.

- **ITEM OPEN**

Item 8– Qantas Airline Departure Procedure

The chair has written to Qantas, Scoot and Air Asia requesting their company preferred departure procedure. All three airlines have responded and confirmed the following procedures are preferred:

- Qantas Company preferred Noise Abatement Departure is NADP 2
- Air Aisa X Company preferred Noise Abatement Departure is NADP 1
- Scoot Company preferred Noise Abatement Departure is NADP 2

Following the responses from these airlines, the following has been established:

- Virgin/Tiger/Air Asia X NADP 1
- Qantas/ Scoot/Jetstar NADP 2

At the September ANACC meeting Jetstar were asked to provide an update to the report comparing Virgin and Jetstar departure procedures, based on the knowledge that during the time period in which the original comparison was made, Virgin had changed their departure procedure to NADP 2. Virgin has confirmed that they have recommenced flying NADP 1.



Jetstar has reassessed the information based on more recent flight profiles. A copy of this report was sent out to the committee members last month for their review.

Lester Lewis advised that the new data showed that both airlines were still fairly comparable, stating there will always be some variation dependant on the weight of the aircraft or the amount of fuel being carried.

The Chair advised that Lester Lewis was in attendance to answer questions regarding the comparison report. The Chair queried if Jetstar was able to obtain the average height of the Jetstar Aircraft?

Lester Lewis responded advising that he did not have the information on hand and will ask Graham Quick to provide the answer at the next committee meeting.

At the September ANACC committee meeting the Chair was asked to write to Jetstar and request an immediate trial of the NADP 1 departure procedure. The Chair has since engaged in discussions with Jetstar and with the Sub-Committee members determining that it would be difficult to request a departure trial without having any means to physically measure the results or benefits in the change of departure procedure.

At the Sub-Committee meeting the discussion was raised as to whether ASA is in the position to mandate a Runway 14 departure procedure.

The recommendation from the Sub-Committee was that ANACC propose to ASA that a mandated NADP 1 procedure is used for all departures from Runway 14.

Elissa Keenan advised she was happy to take the recommendation back to ASA although noted her current understanding is that AsA cannot mandate whether airlines fly NADP1 or NADP2.

Bill Pinkstone requested that when ASA responds to the committee's request, if the recommendation is denied that there is a detailed explanation provided as to why the departure procedure cannot be mandated. The committee can escalate the request further from there.

Bill Pinkstone informed the committee that this has been a long standing request, in which the Jetstar CEO has been contacted directly twice and the community deserves some action.

Recommendation: The Chair to write to ASA to enquire if NADP 1 can be mandated from Runway 14.

Moved By Bill Pinkstone
Seconded By Geoff North
All in favour – no opposition

5. Correspondence

IN	OUT
17/09/12 Ben Cullen (West Tweed) to Brett Curtis (GCAPL)	13/09/12 Brett Curtis (GCAPL) to Adrian Jakobovic (Tiger)
02/10/12 Chrissy Varrow (Bilinga) to ANACC email	02/10/12 Brett Curtis (GCAPL) to Chrissy Varrow (Bilinga)
12/10/12 Pat Tate (Banora Point) to Brett Curtis (GCAPL)	17/10/12 Brett Curtis (GCAPL) to Ross Purdon (Oxley Cove)
10/10/12 Glenn Hillman (Qantas) to Brett Curtis (GCAPL)	20/09/12 Brett Curtis (GCAPL) to ANACC Members
17/10/12 Ross Purdon (Oxley Cove) to Brett Curtis (GCAPL)	09/10/12 Brett Curtis (GCAPL) to Will Hietbrink (Qantas)
22/10/12 Carol Leeson (Banora Point) to ANACC	26/10/12 Brett Curtis (GCAPL) to Scott Stone (DoIT) & Kathleen Milne (Tweed Heads West)
22/10/12 Kathleen Milne (Tweed Head West) to Brett Curtis (GCAPL)	30/10/12 Brett Curtis (GCAPL) to Pat Tate (Banora Point)
30/10/12 Karen Morrison (Fingal Head) to Brett Curtis (GCAPL)	07/11/12 Brett Curtis (GCAPL) to Fraser Hethorn (Bilinga)
09/11/12 Karen Morrison (Fingal Head) to Stacey Elliott (GCAPL)	09/11/12 Stacey Elliott (GCAPL) to Karen Morrison (Fingal Head)
09/11/12 Elissa Keenan (ASA) to Stacey Elliott & Brett Curtis (GCAPL)	13/11/12 Stacey Elliott (GCAPL) to ANACC Members
09/11/12 Graham Quick Jetstar Brett Curtis (GCAPL)	14/11/12 Stacey Elliott (GCAPL) to ANACC Members
26/11/12 Graham Quick (Jetstar) to Stacey Elliott (GCAPL)	14/11/12 Stacey Elliott (GCAPL) to Helen Twohill (Fingal Head)
23/11/12 Haydn Elliott (GCCC) to Brett Curtis (GCAPL)	22/11/12 Brett Curtis (GCAPL) to Rohan HC (Scoot)
27/11/12 Jeff Jarman (no location provided) to ANACC email	22/11/12 Brett Curtis (GCAPL) to Suresh Kumar (Air Asia)
27/11/12 Miranda Bain (no location provided) to ANACC email	26/11/12 Stacey Elliott (GCAPL) to Graham Quick (Jetstar)
29/11/12 Helen Twohill (Fingal Heads) to Stacey Elliott (GCAPL)	26/11/12 Brett Curtis (GCAPL) to Haydn Elliott (GCCC)
30/11/12 Karen Morrison (Fingal Head) to Stacey Elliott (GCAPL)	26/11/12 Stacey Elliott (GCAPL) to Haydn Elliott (GCCC)
03/12/12 Pat Tate (Banora Point) to Stacey Elliott (GCAPL)	28/11/12 Brett Curtis (GCAPL) to Jeff Jarman (no location provided)
03/12/12 Glenn Hillman (Qantas) to Brett Curtis (GCAPL)	28/11/12 Brett Curtis (GCAPL) to Miranda Bain (location not provided)
03/12/12 Alex Passerini (Qantas) to Brett Curtis (GCAPL)	29/11/12 Stacey Elliott (GCAPL) to Helen Twohill (Fingal Heads)
03/12/12 Glenn Hillman (Qantas) to Brett Curtis (GCAPL)	03/12/12 Stacey Elliott (GCAPL) to Pat Tate (Banora Point)
03/12/12 Haydn Elliott (GCCC) to Stacey Elliott (GCAPL)	03/12/12 Brett Curtis (GCAPL) to ANACC
03/12/12 Suresh Kumar (Air Asia) to Brett Curtis (GCAPL)	
03/12/12 Liza Ali (Scoot) to Brett Curtis (GCAPL)	
04/12/12 Pat Tate (Banora Point) to Brett Curtis (GCAPL)	
04/12/12 Wendy John (Tiger) to Stacey Elliott (GCAPL)	
04/12/12 Rob Anderson (Virgin) to Brett Curtis (GCAPL)	



Ronni Hoskisson advised the committee that Laurie Ganter has received correspondence from A representative from West Tweed Homeowners and Residents Association stating that he is unsatisfied how complaints are handled and is concerned that there is no EMU situated at the Tweed Shire.

Ronni advised both the Chair and committee and that Laurie has offered to go and speak to the association on numerous occasions and advise the West Tweed members on the EMU review, although no invitation has been extended by the association.

Jodie Bellchambers confirmed the Office of Justine Elliott has received a complaint from the WTHRA accusing Laurie Ganter of not responding to his enquires.

The Chair advised that he has responded to correspondence received from the representative of the WTHRA directly, and will discuss this issue further offline with Ronni and Laurie.

A fact sheet on how to make complaints will be sent out with the minutes. (Attached)
<http://www.airservicesaustralia.com/aircraftnoise/about-making-a-complaint/how-to-make-a-complaint>

Geoff North asked the Chair if there have been any complaints within the recent correspondence in relation to General Aviation operations.

The Chair advised that within the last quarter that he has not received any specific complaints about GA, although there have been some enquires regarding after hours Medi-Vac movements which Geoff has not been copied in on. Going forward the Chair will forward this correspondence onto Geoff for his reference.

The Chair reiterated that if an enquiry is received, the member representing that area will also be copied in on all correspondence.

6. Terms of Reference Review

The Chair provided an overview of the review process to date.

- At the June ANACC Committee meeting the Chair advised the TOR would be reviewed.
- A revised TOR was issued to the committee members in July 2012 for comment.
- During the August CACG meeting the TOR Review was discussed and further advised, responses were received on the initial draft from four community groups
- Discussions were held during the September 2012 ANACC meeting
- Based on the discussions and the submission from the Sub-Committee a revised TOR was issued in September for comment
- Between the September meeting and the re-issue of the TOR, 1 comment was received from a community group.



The Chair noted that 1 comment was received on 5th December 2012 at approx 4pm. This submission was not considered in the final version of the TOR which was issued on 3rd December 2012.

Four items for consideration were included within the comments received on the proposal revised TOR.

1. *Committee to meet 3 times per year consistent with CACG (currently 4 times per year). This received comments both for and against the proposed change, the attached version remains as originally proposed (3 times per year) to help ensure:*
 - *Scheduling and consistency with the CACG is achieved; and*
 - *attendance and output from members is as high as possible.*

The sub committee agreed with the proposal.

The ANACC Committee members agreed to meet 3 times a year.

2. *Desirable number of Community Representatives to form a quorum to be 6 (currently 2). This received a request to remain at 2, the attached version has remained at 6 to ensure a majority of Community representatives and to also ensure at least 1 member from the North and the South are present.*

The Sub-Committee and did not support a quorum of 6.

Bill Pinkstone advised that there needs to be some compromise between 2 and 6 community members for the reason that if people are travelling from interstate to attend these meetings, the fear is that if the community members do not have 6 attendees due to sickness or whatever reason that then the meeting can not held and the meeting will be adjourned for another 4 months.

Ronni Hoskisson put forward the amount of community members be 5.

Martin Simpkins rose that the number of community attendees should be higher to ensure the voice of the community is heard when passing resolutions.

The Chair put to the committee that the amount of community representatives be increased to 5 to form a quorum.

The committee members agreed to a quorum of 5.

3. *Under Section 7. Role of the Committee within the CACG, a request was received to remove the paragraph starting "The Committee will provide technical, operational and other advice...". This paragraph has remained in the attached version as helps to clarify a function of the Committee in terms of assisting the CACG.*



The Sub Committee advised that they were happy for the paragraph to remain
The ANACC committee members agreed to retain the paragraph listing in Item 3.

4. *Under Section 7. Role of the Committee within the CACG, a request was received to maintain the paragraph starting “ANACC will make recommendations to the CACG on the following....”.*
This paragraph has been removed from the attached version as has been included into Section 1. Purpose.

The Sub-Committee members agreed to proposed change.
The ANACC committee members agreed to proposed change.

Rob Anderson queried if anyone from DoIT will be attending future meetings.
The Chair replied advised that The Department of Infrastructure and Transport – Tania McDonald is a member of the committee and is aware of the meetings and invited to attend.

The Chair confirmed that the ANACC Committee meetings are open to Observers, with 7 days notice of intension to attend.

The Chair proposed to the committee accept the revised Terms of Reference
Vote - All For
None Against

All final copy of the Terms of Reference will be issued to the committee.

Bill Pinkstone expressed his gratitude to the Chair for all his work on finalising the TOR.

The Chair thanked the members and observers for all their comments and assistance with the TOR review.

7. ANACC Sub Committee Report

The Sub-Committee meeting which was held on Wednesday 5th December with the key points below discussed:

- Noise Abatement Departure Procedures – discussed as part of Item 4 - Action Item: 8 of ANACC Agenda
- Terms of Reference – discussed as part of Item 6 of the ANACC Agenda
- Two items discussed as part of Item 10: General Business
 - Letters received from Southern Community Groups
 - Questions relating to ASA

8. General Aviation Update

Geoff North provided an update on General Aviation Operations. Movements are down in comparison to previous years, which can be primarily linked to weather and the costs associated with recreational flying.



Geoff informed the committee members of the typical costs involved with a recreational flight including the prices of fuel, hire of an aircraft and parking/landing fees at various Airports around Australia.

Geoff noted that he was happy to hear that the Run up Bay on TWY Hotel will be installed and will be welcomed by GA Operators.

Australian Wings Academy (AWA) has acquired a sophisticated Twin Diamond training aircraft for commercial pilots.

Geoff reminded the committee that safety is paramount and operators must ensure that procedures and protocols are always adhered to following a recent incident which resulted in the death of two local pilots.

The Chair offered condolences of behalf of ANACC Committee members and himself.

9. Airservices Report

Elissa Keenan

Airservices has produced a new way of recording and reporting community information. A Gold Coast Airport Aircraft Noise Information Report has been recently released. This uses data from variety of different sources including NFPMS reports and information from the Noise Compliant and Information Service NCIS) enabling ASA to better analyse community issues.

Gold Coast Airport is one of the first airports to receive the updated reporting system. The report is available on the Airservices website, hard copies were also provided to all committee members and observers.

Bill Pinkstone - Asked if the new report will separate RPT movements and have a breakdown to show the runway direction usage?

Elissa Keenan - Stated the report will provide statistics for all movements, and is happy to take on members and general community feed back to further evolve the reports.

Bill Pinkstone – Asked if Airservices if they are going to separate the types of aircraft movement and if so when.

Elissa Keenan – Asked the committee to read the report and provide any feedback directly, there is an email address in the new report. The new reports do include information on numbers of jets and non-jet aircraft movements as well as runway usage, noise monitoring information, and issues raised by the community.

Martin Simpkins advised the revised report is much more reader friendly in graph/chart format rather than just lists of data.



Elissa was thanked and acknowledged by both Bill Pinkstone and the Chair for assisting Gold Coast Airport to be one of the first airports to receive the revised reporting system.

The meeting broke for morning tea at 10:15am

The Chair recommenced the meeting at 10:37am

10. General Business

The Chair provided a copy of two letters to the committee members one from Fingal Head Community Association and one from East Banora Residents Association for discussion. A copy will also be provided with the minutes. (Attached)

Letter 1 -Fingal Head Community Association

The letter from Fingal Head Community Association queried whether the recent proposed change to the Jet Departure Procedure from Runway 32 for aircraft heading to Southern destinations has moved aircraft closer to the coast line and creating additional noise to the community of Fingal Head.

FHCA requested that Airservices provide a comparison pre-change and post-change of the departure procedure, to help determine if Aircraft are departing closer towards the coastline.

Bill Pinkstone stated that using this flight path the aircraft should be a minimum of 2 nautical miles from the coast; although the observation of the community is that the aircraft are not complying with this procedure and are flying considerably closer.

Martin Simpkins advised that this procedure will be reviewed to ensure that airlines are complying and will report findings back to the committee and to FHCA.

Within the letter FHCA requested that as part of the NAP Review the proposed amendment to the departure procedure to the South from Runway 14, not be limited to only aircraft departing to Southern ports but also include aircraft heading to Northern and Eastern ports as well.

Elissa Keenan advised that this request will be taken on notice.

Bill Pinkstone asked that it be minuted that the ANACC Sub-Committee rejected and did not support this request.

Note: Following the Committee Meeting FHCA have formally advised this request is to be withdrawn.

During the August 2012 CACG meeting residents from FHCA requested for specific information on the number of flights they get. Airservices have provided Jet and Commercial flights and movements.



FHCA is not satisfied with this response and asked that the question is resubmitted to ASA, requesting that the figures for ALL flights be provided. A list of the type of movements is also listed in the letter (attached.) The height of aircraft was also requested by an observer during the meeting.

FHCA actively utilise reporting systems for monitoring aircraft noise and movements and are becoming increasingly concerned regarding the aircraft flying over Fingal Head which is absent from these reporting systems. It was asked that ASA provide responses for the following questions:

- Can you please confirm if it is mandatory to have transponders fitted to all aircraft?
- Is it mandatory to have them turned on?
- What organisation is responsible for monitoring compliance?
- That these requests and reports be available at the next CACG meeting - 27th March 2013

Elissa Keenan confirmed all questions will be taken on notice and the response will be provided back through both ANACC and CACG.

Letter 2 – East Banora Residents Association

The letter from East Banora Point Residents Association raised a query regarding aircraft departing on Runway 14 to Northern and Eastern destinations and the inconsistency of turning at 2 DME - Heading 070. Attached to the letter are several Webtrak screenshots showing the aircraft turning after this point. The community is requesting a more consistent outcome when flying this procedure.

The letter also requested that a Temporary EMU be allocated to the East Banora area when available.

Martin Simpkins – advised that ASA will investigate the data from a pre-trial and post-trial basis and report back to the committee. This procedure is typically a hand flown departure procedure therefore there will be some variation in the timing of the turn.

Rob Anderson confirmed that this procedure can be hand flown or using auto pilot. Lester Lewis advised that auto pilot would generally be the wider radius turn. Environmental factors will also create some variances in timing of the turn.

Rob Anderson recommended that the ASA Liaison Officers to remind them to adhere to the procedures.

ASA will follow up the association's requests and provide an update in due course.

General Business from the Committee

Garth Threlfall raised that in the last few months there has been an increase of complaints regarding the noise when using Runway 32 to the North from suburbs including West Tugun and



Currumbin. The community has noticed the aircraft are flying further North before turning out over the ocean, this is the case for both Domestic and International flights. Can this please be reviewed so that the aircraft can be up and out over the ocean as soon as possible.

Wilf Ardill noted he also supports Garth's comments, the aircraft are now turning out as far North as Elephant Rock where previously the turn was roughly at the Tugun Tavern. This is being noticed by the local residents, in the past there have been very few complaints but these are steadily increasing. Wilf asked what the distance tolerance?

Martin Simpkins advised that he will obtain the statistics and report back to the committee.

Ronni Hoskisson rose that there has been an increase in strong northerly winds in the past few months, what effect does this have on the noise for locals?

Martin Simpkins replied advising that strong winds actually benefit the aircraft enabling it to climb quicker and turn earlier, although was unaware on how the wind affects the noise on the ground

Garth Threlfall asked the Chair for an update on the installation of ILS.

The Chair advised there has been a formal commitment from ASA to install ILS at Gold Coast Airport. GCAPL and ASA Senior Management are currently in discussions regarding a letter of agreement.

Garth Threlfall enquired if ILS will be used all the time or only in bad weather?

The Chair advised his understanding is that it will only be used in bad weather. No decision has been made as to what end of the runway it will be installed, there are challenges at both ends in regards to the installation physically, operationally and environmentally. This will be reviewed as part of the assessment process following execution of the letter of agreement between GCAPL and ASA.

Bill Pinkstone queried what is the consultation process for ILS?

The Chair advised that the installation of ILS will require a major development plan, which is a similar process to the Master Plan. This is a mandated process including a 60 business day community consultation period followed by 50 business day process for ministerial approval.

Garth Threlfall will RNP be operational prior to ILS?

Chair replied stating that RNP is currently in use at Gold Coast Airport.

Lester Lewis informed the committee that nearly all of Jetstar's narrow body fleet is equipped with RNP, and pilot training is currently being undertaken.



Bill Pinkstone asked that if the ILS consultation process is similar to the Master Plan process will the airport be requesting community input? What needs to be determined?

The Chair advised that that GCAPL will work closely with ASA and carry out detailed assessments and the MDP will include a proposal of at what end the ILS should be installed. The Federal Minister will have the final decision of approval.

Bill Pinkstone asked who will pay for the ILS installation?

Elissa Keenan confirmed that there is an agreement between GCAL and ASA that AsA will fund the installation at one end of the runway.

Bill Pinkstone replied who will pay for the other end?

The Chair advised if an ILS were to be installed for both directions, GCPAL would be required to fund the additional end.

Garth Threlfall enquired with Brisbane Airport being full and aircraft finding it hard to find enough space to land, will there be more diversions to Gold Coast Airport?

The Chair acknowledged that two Emirates -B777 aircraft have been diverted to Gold Coast within the last 6 weeks, although this is not expected to be a regular occurrence.

Bill Pinkstone asked that the ANACC committee continues to be informed on any updates and progression regarding ILS installation at Gold Coast Airport.

The Chair wished the committee and observers a Merry Christmas and thanked the committee members for their attendance and assistance throughout the year.

Meeting Closed 11:40am

11. Proposed dates for ANACC in 2013

- Thursday 28th February
- Thursday 1st August
- Thursday 7th November

ANACC COMMITTEE ACTIONS - Next Meeting Thursday 28th February 2013

Date	Action Item	Action Officer	Status	Action	Date Completed
13 Sept 12 6 Dec 12	Sub Committee Report & TOR Review	B Curtis	CLOSED	Chair to send Sub Committee proposed changes to TOR to the committee Revised TOR was discussed and agreed upon with committee members. Finalised TOR to be sent to the committee.	
13 Sept 12 6 Dec 12	Curfew Enquiry	B Curtis	CLOSED	Chair to enquire on how to submit complaints relating to curfew and quotas, and report back to committee. Chair to send to committee contact details for submitting complaints.	
13 Sept 12	Qantas airline Departure	B Curtis	CLOSED	Chair to write to Qantas regarding their departure procedure. Response has been provided from Qantas/Air Asia & Scoot.	
16 Jun 11 19 Mar 12 8 Jun 12 13 Sept 12 6 Dec 12	ANACC Northern Membership	B Curtis	OPEN	B Curtis to meet with G Threlfall to discuss northern members and define territories. B Curtis advised will be taken into consideration during TOR review. TOR will be reviewed & submitted to the committee by 1 July. Committee to discuss at September meeting. 1 Vacant position for both southern/northern end. B Curtis to discuss with P Donovan membership requirements Chair will follow up on this action item in 2013	



8 Dec 1	ANACC Members Section Online	B Curtis	OPEN	B Curtis to determine whether a Members Only section of ANACC could be developed. GCAPL currently investigating and will update at next meeting. This item will be reviewed once the TOR is agreed upon.	
8 Mar 12					
8 Jun 12					
8 Dec 11	Run Up Bay to be placed on the GACC Agenda	B Curtis	OPEN	B Curtis to add Run Up Bay to the GACC Agenda to ensure that GA tenants are aware that Taxiway Hotel is a preferred run up bay. Final location still being discussed within GACC. Alternative location is currently being investigated. A location has been selected and approved by the GACC Committee. B Curtis to discuss further with CASA. CASA has approved location, Run up Bay to be installed Twy H – Feb 2013 Copy of plan to be sent to committee	
19 Mar 12					
8 June 12					
13 Sept 12					
6 Dec 12					
08 Jun 12	Webtrak My Neighbourhood	E Keenan	OPEN	Airservices to present the "WebTrak My Neighbourhood" (upgrade to existing WebTrak program) at future meeting. ASA presented "Webtrak" Chair to keep Committee up to date on further developments. This will be in 2013. ASA to send committee link to Webtrak for Sydney Airport once complete.	
6 Dec 12					
13 Sept 12	Noise Monitoring Units	Committee Members	OPEN	Committee members to send recommendations to the Chair on location of temporary NMU before next meeting.	



6 Dec 12	Correspondence – Noise Complaints	B Curtis	OPEN	Following correspondence from West Tweed resident, Chair to send out a fact sheet on how to register complaints as reminder to all.	
6 Dec 12	Terms of Reference – Final	B Curtis	OPEN	Following final approval from the committee on TOR – Review at Dec meeting, Chair to send out finalise TOR to committee.	
6 Dec 12	Request NADP1 for Runway 14	B Curtis	OPEN	Chair to write to ASA to request NADP 1 be mandated from Runway 14	
6 Dec 12	Community Letters – FHCA	ASA	OPEN	ASA to reply to questions and requests within letters from FHCA	
6 Dec 12	Community Letters – EBRA	ASA	OPEN	ASA to reply to questions and requests within letters from EBRA	